

Poway Unified School District
EQUIPMENT LOAN RECORD FOR STUDENTS

Instructions: Please print clearly and sign where required. Immediately report losses to the school and the Risk Management Department

NAME OF STUDENT <input checked="" type="checkbox"/>	PARENT/GUARDIAN <input checked="" type="checkbox"/>	SCHOOL PUSD	DATE OF LOAN <input checked="" type="checkbox"/>
EQUIPMENT DESCRIPTION <input checked="" type="checkbox"/>	MOUTHPIECE/ACCESSORIES <input checked="" type="checkbox"/> <i>(if not needed mark N/A)</i>	PUSD#	SERIAL #
LENGTH OF INTENDED USE	APPROXIMATE RETURN DATE	RETURN DATE	
ADDRESS <input checked="" type="checkbox"/>			
<p>ACCEPTANCE OF RESPONSIBILITY BORROWER AGREES TO RETURN THE EQUIPMENT IN THE SAME CONDITION AS WHEN LOANED AND FURTHER AGREES TO REIMBURSE THE DISTRICT FOR ANY LOSS OR DAMAGE INCURRED WHILE THE BORROWER HAS CUSTODY. NORMAL WEAR AND TEAR IS EXCLUDED. EQUIPMENT SHALL NOT BE LOANED BY BORROWER TO ANY PERSON.</p>			
_____ Signature of Parent/Guardian	_____ Date	_____ Homeowners/Renters Insurance Company Policy Number	

PUSD POLICY SECTION 6.84.1
Recovery of Lost, Damaged, or Vandalized Property
 "The parent or guardian of a minor student shall be liable for all District property which has been damaged, vandalized, or lost by the student, including materials which have been loaned and not returned upon demand of an employee authorized to make demand. When property is lost, damaged, or destroyed by the student, the school may, after affording the student due process rights, withhold grades, diploma, and/or transcripts until the student's parents or guardian has paid for the property, the property has been returned, or the student has satisfied the obligation in a program of voluntary work. In addition, a 10 percent or \$10 charge (whichever is greater) will be assessed for processing of the replacement of the property or the refund of the payment when the property is found and returned."